

# **FORWARD PLAN OF PROPOSED CABINET BUSINESS**

**PERIOD: MARCH 2021 - JUNE 2021**

**SUMMARY OF ANTICIPATED DECISIONS TO BE TAKEN AT CABINET MEETINGS**

**Please contact the Cabinet Support Office (2087 2396) if you require any further information**

Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
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## February 2021

### Leader

Corporate Plan	To consider the Corporate Plan	Red/Coch		Cabinet
Welsh Language Skills Strategy.	<p>A revision of the Council's previous Welsh Language Skills Strategy.</p> <p>A revision is required to more closely reflect the commitments made in the Bilingual Cardiff Strategy, the Bilingual Cardiff : Bilingual Council Policy and the statutory requirements of the Welsh Language Standards.</p> <p>The revised Strategy addresses issues of identifying and recording Welsh essential posts and introduces requirements that all staff receive training to ALTE Level 1 Welsh and all customer roles are designated as ALTE Level 3 fluency as a desirable requirement.</p> <p>The revised Strategy will also facilitate reporting on the Council's recruitment of Welsh essential and Welsh desirable posts in the Annual Report on the Welsh Language Standards. This reporting is a statutory requirement.</p>	Green/Gwyrdd		Cabinet
The Council's Pandemic Response: Immediate Issues and Actions				Cabinet

### Finance, Modernisation & Performance

Budget 2021/22	To consider the Budget for 2021/22	Red/Coch		Cabinet
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Budget Monitoring	To receive an update on the financial monitoring positions	Green/Gwyrdd		Cabinet

### Education, Employment & Skills

School Organisation Planning: secondary school provision to serve Adamsdown and Splott	<p>At its meeting on 23 January the Cabinet considered a report setting out the responses received following consultation on proposals for early years, primary school, secondary school and post-16 provision to serve Adamsdown and Splott.</p> <p>At this meeting Cabinet authorised officers to bring a further report to Cabinet for consideration, setting out details of revised proposals for the provision of secondary education places in Adamsdown and Splott.</p> <p>The purpose of the report is to seek Cabinet approval to consult on revised proposals.</p>	Amber/Amber		Cabinet
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### Housing & Communities

Homelessness Delivering the future model	<p>To update Cabinet on the progress in delivering the future model for homelessness</p> <p>To set out additional proposals to meet the needs of single homeless people</p>	Green/Gwyrdd		Cabinet
Commissioning of the replacement Frameworks for Maintenance of Council Properties and for Disabled Adaptations	<p>The current Frameworks for Building Maintenance Services for council properties and Disabled Adaptations are due to end 31<sup>st</sup> December 2021 and 31<sup>st</sup> October 2021 respectively.</p> <p>The report will set out proposals for recommissioning of both of these frameworks based on the learning from the operation of the previous framework.</p>	Green/Gwyrdd		Cabinet

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### Strategic Planning & Transport

Cardiff Council response to draft Wales Transport Strategy consultation	Welsh Government is currently consulting on the draft Wales Transport Strategy, Llwybr Newydd Wales. A response to the Strategy has been prepared for review by Cabinet.			Cabinet
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**18 March 2021**

### Clean Streets, Recycling & Environment

Contract and lease for green electricity generation from landfill gas and landfill gas management at Lamby Way	<p>The Council has a requirement under legislation to manage landfill gas from the landfill sites and the contract will manage this requirement on our behalf. This includes the managing of landfill gas following any economical return by generating electricity.</p> <p>A new contract and lease is required following current landfill gas lease at Lamby way which has been in place since December 1997 (and which was subsequently extended with effect from December 2014).</p> <p>Heads of Terms have been agreed with Infinis trading as Novera Energy Generation No.2 Limited.</p> <p>A contract and lease has been drafted and Officers seek approval from Cabinet to conclude arrangements.</p>	Green		Cabinet
The Fleet Replacement of Waste Collection Vehicles	<p>An initial procurement exercise carried out in 2020 and several vehicles were purchased to replace a number of the aged waste collection vehicles originally procured in 2013.</p> <p>The exercise verified market prices and confirmed the best value</p>	Green		Cabinet

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	<p>approach is to continue with purchasing of vehicles to replace the existing vehicle fleet with the interim hire of increased vehicle numbers required for four day working.</p> <p>A two-year replacement program is required to deliver bespoke vehicle types aligned with the Councils waste and recycling collection methodology. The anticipated value of the program is £9.7m.</p> <p>A two-year program allows the Council to rationalise vehicle numbers required for four day working and opportunities to source match funding to build on current success in replacing diesel vehicles with electric alternatives</p>			
Sustainable Drainage Approval Body (SAB) Adoption and Future Maintenance of Sustainable Drainage (SuDS) Features	<p>Schedule 3 of the Flood and Water Management Act 2010 places a mandatory requirement for the Unitary Authority, acting in its capacity as a SuDS Approval Body, to adopt drainage systems that are constructed in accordance with Welsh Government Standards for Sustainable Drainage and approved proposals.</p> <p>Since the introduction of the legislation in January 2019, for qualifying developments the two main options for SuDS maintenance are:</p> <ul style="list-style-type: none"> <li>• A Management Company that will maintain the SuDS features. The funding will be paid directly to the management company through a continuous maintenance charge on all property owners.</li> <li>• A Commuted Maintenance Sum is paid by the developer to the Council to allow for future maintenance of SuDS features be undertaken by the Council.</li> </ul>	Amber/Amber		Cabinet

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	It is considered that the spirit of the legislation is to ensure that a single statutory body is responsible for the maintenance and inspection of SuDS features. Therefore, Cardiff Council as the SAB is the statutory body responsible for ensuring that the drainage system is maintained and inspected.			

### Culture & Leisure

Review of Leisure Contract with Greenwich Leisure Ltd (GLL)	<p>Cabinet agreed in November for officers to review the operating model and come back with a further report that ensured, as far as possible, a more sustainable business model in light of COVID 19.</p> <p>The review has highlighted the need to release Pentwyn Leisure Centre from the GLL contract and implement a new joint Cardiff Blues and community facility that modernises and reshapes the offer under an alternative management arrangement.</p>			Cabinet
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### Education, Employment & Skills

School Admission Arrangements 2022/23	<p>In accordance with Section 89 of the School Standards and Framework Act 1998 and the Education (Determination of Admission Arrangements) (Wales) Regulations 2016 the Council is required to review the School Admission Policy annually.</p> <p>As part of this, the Council has consulted on proposed changes to the School Admission Policy 2022/23</p> <p>The School Admission Arrangements must be determined by 15 April 2021 for implementation in September 2022</p>	Amber/Amb r		Cabinet
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	This report summarises the views expressed during the consultation with recommendations regarding how to proceed.			

### Finance, Modernisation & Performance

Authorisation and Protocol Requirements for Review of Work Activities	<p>The policy is designed to help to ensure that when a suspicion or allegation of misconduct by an employee comes to the attention of the Council, an adequate investigation, conforming to the rules of natural justice, is carried out as quickly as possible.</p> <p>The policy requires that before monitoring is undertaken a preliminary investigation is completed, and if monitoring is considered appropriate, a monitoring at work impact assessment will be completed. An impact assessment pro forma has been designed, and is contained within the policy, to ensure that the relevant factors are taken into account when deciding if monitoring is justified and to ensure that the exercise is properly authorised.</p>			Cabinet
Pay Policy	To consider the Pay Policy			Cabinet
Annual Complaints report	<p>The annual complaints report for the Council provides the total number of complaints and compliments received by the Authority each financial year.</p> <p>This includes information on the volumes received by each service area with narrative provided on trend analysis, explaining any increase or decrease from the previous year. Improvements made by the Council as a result of customer feedback is also considered and documented.</p> <p>Additional information is provided on complaints that have been escalated to the Public Ombudsman for Wales including data such</p>	Green		Cabinet

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	as the number of complaints being upheld.			

### Housing & Communities

Approval in principle for 2 Package deals to deliver around 60 new council homes	<p>he council has an opportunity to enter into a 'package deals' with developing contractors for the delivery of 2 new housing development schemes. The first would see around 30 x 1 bed flats for older people delivered in Canton and the second would see around 31 x 1 and 2 bed flats being delivered off Pentwyn Drive. Both Developers have secured the sites and are working their way through the planning process.</p> <p>The report is seeking an in-principle decision from Cabinet for the council to enter into both package deals should the conditions detailed in the report be discharged, These conditions will include the Developers having the freehold interest of the land, a planning consent approved, full due diligence regarding the package deal sum, the build costs and the value of the properties once completed.</p>	Amber/Amb r		Cabinet
HRA Business Plan	To approve the HRA Business Plan and it's submission to the Welsh Government	Amber		Cabinet

### Investment & Development

International Sports Village	In October 2019 the Cabinet approved a new development strategy for the International Sports Village, and delegate authority to the Director of Economic Development to bring forward the development of the waterfront site, and undertake a procurement exercise for a commercial partner to establish and operate a new leisure attraction.	Amber/Amb r		Cabinet
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	This report provides an update on the strategy and procurement process.			
Disposal of freehold title in land at St Mellons to Linc Cymru Housing Association	The report will present an opportunity for the Council to dispose of its freehold interest in a parcel of land in the St Mellons ward that is currently let to Linc Cymru Housing Association.	Green/Gwyrdd		Cabinet

### Strategic Planning & Transport

Cardiff Replacement Local Development Plan Review Report and Delivery Agreement	<p>The current Local Development Plan (LDP) was adopted on 28<sup>th</sup> January, 2016. Legislation requires Local Authorities to undertake a full review of their LDP within 4 years of adoption. The first stage in this process is preparation and consultation on the draft Review Report and draft Cardiff Replacement LDP Delivery Agreement. Following the decision of Council on 26<sup>th</sup> November, 2020 consultation on these documents is planned to take place between 7<sup>th</sup> January 2021 and 4<sup>th</sup> February 2021.</p> <p>The purpose of this report is to report back to Council the findings of this consultation process and recommend the Council approve the Final Review Report and Replacement LDP Delivery Agreement, forward to the Welsh Government for agreement and, subject to agreement being issued, commence the preparation of the Replacement LDP.</p>			Cabinet
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May 2021

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### Clean Streets, Recycling & Environment

Citywide expansion of the separate glass bottles and jars collection service	<p>Cardiff could become one of the world's leading recycling cities if it can increase recycling rates to 70% by 2025. In order to achieve 70% by 2025, the Council will need to recycle an additional 20,000 tonnes of waste material from residential and trade waste.</p> <p>Recycling performance is a statutory target and Welsh Government are able to request Local Authorities make a financial payment if the Council does not achieve recycling levels by the date set. For Cardiff, this equates to approximately £200 for every tonne of recycling below the statutory target.</p> <p>There is an improvement in recycling performance by undertaking a separate glass collection due to an improvement in recycling rate from 81.2% to 98.8%. This represents a 1,550Tonnes or 0.9% improvement in recycling performance. This would reduce any potential fine for not achieving statutory targets by £300,000.</p>	Amber		Cabinet
Environmental Enforcement Policy	<p>Cardiff Council has statutory duties and responsibilities as a Waste Collection Authority, Waste Disposal Authority and Principal Litter Authority to manage litter, waste, certain statutory nuisances and relevant issues affecting local environmental quality within its administrative area.</p> <p>In July 2007, the Executive agreed that the responsibility for dealing with local environmental quality issues would be centralised within the Environmental Enforcement Team</p> <p>The issues that detrimentally affect the local environmental quality of our communities are incorrect presentation and storage of waste, litter, graffiti, fly posting, distribution of free literature, dog fouling and</p>	Green/Gwyrdd		Cabinet

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	<p>the illegal deposit of waste without an environmental permit (Fly tipping), high hedges and waste accumulations.</p> <p>In order to tackle the above issues and improve local environmental quality, the Enforcement Policy needs to support an expansion of current powers and allow delegation to Officers in other Service Areas, such as Housing and Parks.</p> <p>G</p>			

### Culture & Leisure

Let's make Cardiff Greener, Healthier and Wilder	The report will require Cabinet to note the progress that the Council has made to date and the future proposals / plans in respect of the five items set out in the motion.	Green/Gwyrdd		Cabinet
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### Finance, Modernisation & Performance

Homeworking Policy	The report is to bring forward a revised homeworking policy to support the increase homeworking following the COVID 19 pandemic and changes that are needed to be made to core office accommodation. Cabinet will be asked to approve the revised policy.	Green/Gwyrdd		Cabinet
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### Investment & Development

Atlantic Wharf Car Park Outline Business Case	This report will set out the options for delivery of a new multi-storey car park to replace existing surface car parking to free up land for development in support of delivery of the new Indoor Arena and the Atlantic Wharf regeneration.	Amber/Amber		Cabinet
Llanrumney Master-plan Strategy Update	This report is to progress the disposal of sites located at Ball Lane and Ball Road following a public consultation as part of the wider regeneration strategy agreed by Cabinet in November 2020 to	Amber/Amber		Cabinet

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	<p>deliver a road/bridge link between A48 and Llanrumney.</p> <p>This report will also seek to update Cabinet on progress with the Logistic Retail development that forms part of this project.</p>			
James Street Development Strategy	Following the acquisition of the site in November 2020 the Council has commenced a soft marketing process to gauge market interest and secure a disposal or development partner to regenerate the site and recover the Councils investment.	Amber/Amber		Cabinet
Atlantic Wharf Cultural Production Cluster	The report is to outline proposals to support wider job creation and development of the creative sector through delivery of a production and talent pipeline for more 'homegrown' events and productions as part of the Atlantic Wharf and Arena regeneration project.			Cabinet
Merchant Place & Cory Building Development Strategy	Following the acquisition of the property in January 2021 the Council has commenced a soft marketing process to gauge market interest and secure a disposal or development partner to redevelop the buildings and recover the Councils investment.			Cabinet
Motorpoint Arena Lease	The report is to consider an adaption to the Motorpoint Arena Lease.	Green/Gwyrd		Cabinet